

**Attendance Sheet**

***Note:*** *Print student names in first column and use days columns either to click or make the students sign on each day and in the last column, write total days worked by each employee.*

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Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mentor Signatures

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Lecturer Name** | **Module** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Total Working Days** |
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**Name or Reg Num:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attendance Sheet**

**For the Week of:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Students’s Attendance Sheet**